

**VILLAGE OF PORT CHESTER
BOARD OF TRUSTEES
Meeting, Wednesday, April 29, 2015
Meeting: 7:00 P.M.
VILLAGE JUSTICE COURTROOM
350 North Main Street
Port Chester, New York
AGENDA**

TIME: 7:00 P.M.

I	PUBLIC COMMENTS	ACTION
II	RESOLUTIONS	ACTION
	Administration	
1	Setting a Public Hearing to consider a Local Law with regard to parking space obstruction permits.	
2	Adjusting parking violation fines.	
3	Adjusting green & solid waste fees.	
	Budget for FY 2015-2016	
4	Adoption of Tentative Budget for the Fiscal Year 2015-2016.	
5	Establishing Fiscal Year 2015-2016 Sewer Rent Rate.	
III	PUBLIC COMMENTS AND BOARD COMMENTS	ACTION

TIME: _____

PUBLIC COMMENTS

RESOLUTIONS

SETTING A PUBLIC HEARING TO CONSIDER A LOCAL LAW WITH REGARD
TO PARKING SPACE OBSTRUCTION PERMITS

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following
resolution was adopted by the Board of Trustees of the Village of Port Chester, New
York:

RESOLVED, that the Board of Trustees of the Village of Port Chester sets a
public hearing on Monday, May 18, 2015 at 7:00 P.M., or as soon thereafter at the Port
Chester Justice Courtroom, 2nd Floor, 350 North Main Street, Port Chester, to consider
the advisability of a public hearing to amend the Code of the Village of Port Chester,
Chapter 319, Vehicles and Traffic, and Chapter 175, Fees, with regard to parking space
obstruction permits.

APPROVED AS TO FORM:

Anthony M. Cerreto, Village Attorney

A LOCAL LAW AMENDING THE CODE OF THE VILLAGE OF PORT CHESTER
CHAPTER 319 “VEHICLES AND TRAFFIC” WITH REGARD TO PARKING SPACE
OBSTRUCTION PERMITS

SECTION 1: The Code of the Village of Port Chester, Chapter 319, Vehicles and Traffic, Section 319-34 is hereby amended as follows:

B. In the event that any work is done next to a parking meter space so that the parking meter space is [inoperative] obstructed for the parking of motor vehicles at the space reserved for parking, then in that event the person who is doing the work shall purchase from the Village Clerk Department a [cover] permit for the obstruction of said space for each day the [meter is covered] space is obstructed while the work progresses, at a cost as set forth in Chapter 175, Fees. [and said covers shall be removed immediately after the completion of the work.]

SECTION 2: The Code of the Village of Port Chester, Chapter 175, “Fees”, is hereby amended as follows:

License or Activity	Code Reference	Annual Fee
Parking [meter cover] <u>space</u> <u>obstruction permit</u> <u>(18 feet)</u>	319-34B	Single [\$6.50] <u>\$20</u> [Double \$13]

SECTION 3: This local law is effective immediately upon filing with the Secretary of State.

ADJUSTING PARKING VIOLATION FINES

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that the Code of the Village of Port Chester, Chapter 319-91 Schedule XXX: Fines, be amended as follows:

Section A. Fines for violations.

Violation	Fine
12 inches from curb	[\$15] <u>\$25</u>
Abandoned car, 24 hours	[\$75] <u>\$125</u>
Blocked driveway	[\$50] <u>\$60</u>
Blocked intersection	\$75
Commercial vehicle	[\$30] <u>\$60</u>
Double parking	[\$75] <u>\$80</u>
Expired inspection	[\$75] <u>\$80</u>
Expired meter	\$25
Expired registration	[\$75] <u>\$80</u>
Fire hydrant	[\$125] <u>\$135</u>
Fire zone	[\$125] <u>\$135</u>
Handicapped parking	[\$75] <u>\$125</u>
Left of curb	\$75
Limited time parking	\$25
Loading zone	[\$25] <u>\$50</u>
Nighttime parking prohibited	\$25
No parking to corner	[\$20] <u>\$50</u>
No permit	[\$40] <u>\$60</u>
No stopping	[\$20] <u>\$35</u>
Overtime parking	\$25
Parked in bus stop	[\$50] <u>\$60</u>
Parked in crosswalk	[\$50] <u>\$60</u>
Parked on sidewalk	[\$50] <u>\$60</u>
Parking at broken meter	\$20
Prohibited parking	[\$25] <u>\$50</u>
Rear wheel to curb	[\$20] <u>\$25</u>
Snow ordinance	\$15

Violation	Fine
Special no parking area, minimum	[\$50] <u>\$55</u>
Special purpose parking	\$75
Street cleaning	\$20
Taxis only	[\$20] <u>\$30</u>
Tow-away zone	\$75

RESOLVED, that the date of this resolution is effective upon the direction of the Village Manager.

Approved as to Form:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

ADJUSTING GREEN & SOLID WASTE FEES

On motion of TRUSTEE , seconded by TRUSTEE , the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

RESOLVED, that the Code of the Village of Port Chester, Chapter 175: Fees, be amended as follows:

Chapter 275, Solid Waste

Use of dumping facilities	§ 275-9K	
Minimum charge up to 1,000 pounds	[\$100]	<u>\$ 11</u>
1,000 pounds to 1,999 pounds	[\$100]	<u>\$ 110</u>
2,000 pounds to 2,500 pounds	[\$120]	<u>\$ 112</u>
2,501 pounds to 3,000 pounds	[\$140]	<u>\$ 114</u>
3,001 pounds to 3,500 pounds	[\$160]	<u>\$ 116</u>
3,501 pounds to 4,000 pounds	[\$200]	<u>\$ 220</u>
4,001 pounds to 5,000 pounds	[\$220]	<u>\$ 222</u>
Over 5,000 pounds	[\$280]	<u>\$ 228</u>
Use of dumping facilities - Green Waste	§ 275-9K	
Per ton	Prorated at <u>\$50</u> [\$55] per ton	

and, be it, further

RESOLVED, that this resolution shall be effective on June 1, 2015.

Approved as to Form:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

RESOLUTION
ADOPTION OF BUDGET FOR FY 2015-2016

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted as amended by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, the Board of Trustees of the Village of Port Chester held a public hearing on the proposed Budget for the Village of Port Chester on April 13, 2015, for the fiscal year beginning June 1, 2015 and ending May 31, 2016, pursuant to the published notice of such public hearing and has heard all persons who desired to present comments with respect to such Budget; and

WHEREAS, at meetings of the Board of Trustees held on April 14, 2015, April 16, 2015, April 21, 2015 and April 28, 2015, the Village Manager's tentative budget was read and considered; and

WHEREAS, at a meeting of the Board of Trustees held on April 29, 2015, the Village Manager's tentative budget was amended as reflected in the annexed schedule for a total increase in estimated revenues in the amount of \$497,070, and a total increase in appropriations in the amount of \$317,212. Now, therefore, be it

RESOLVED, that the following Budget is hereby adopted as the Budget for said Village of Port Chester, New York, for the Fiscal Year beginning June 1, 2015 and ending May 31, 2016, and that the several sums in said Budget, as amended, shall be and become appropriated for the several departments, offices and purposes as specified in said Budget:

Budget for the Village of Port Chester, New York for the
Fiscal Year Beginning June 1, 2015 and Ending May 31, 2016

GENERAL FUND EXPENDITURES	\$38,913,621
GENERAL FUND OTHER REVENUES	\$15,607,970
APPROPRIATED FUND BALANCE – UNASSIGNED	\$135,636
APPROPRIATED WORKERS COMP. RESERVE	\$150,000
APPROPRIATED DEBT SERVICE RESERVES	\$50,000
AMOUNT TO BE RAISED BY PROPERTY TAXES	\$22,913,160
SPECIAL ASSESSMENT – DEMOLITION	\$30,070
DEBT SERVICE FUND APPROPRIATION	\$250,000
SPECIAL ASSESSMENT SIDEWALK BETTERMENT PROGRAM PHASE 1 & 2	\$26,785

Approved as to Form:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

**VILLAGE OF PORT CHESTER
AMENDMENTS TO FY 2015-16 TENTATIVE BUDGET
APRIL 29, 2015**

EXPENDITURE REDUCTION	TENTATIVE BUDGET	ADOPTED BUDGET	CHANGE	G/L CODE	G/L NAME	EXPLANATION
Justice Court	\$ 35,000	\$ 10,000	\$ (25,000)	1.1110.408	O/C Court Reporter	Decrease Court Steno Services
Village Manager	\$ 10,920	\$ -	\$ (10,920)	1.1230.111	Personnel P/T	Decrease
Human Resources	\$ 50,000	\$ 30,000	\$ (20,000)	1.1240.111	Personnel P/T	Decrease
Village Clerk	\$ 9,000	\$ 5,000	\$ (4,000)	1.1410.411	Code Book Subscriptions	Decrease
Village Clerk	\$ 20,000	\$ 15,000	\$ (5,000)	1.1410.476	Publication of Notices	Decrease - one official Newspaper
Engineering	\$ 50,000	\$ 20,000	\$ (30,000)	1.1440.400	Engineer Contractual	Decrease
Information Tech. & Communications	\$ 60,000	\$ 40,000	\$ (20,000)	1.1650.200	Equipment	Decrease - Move to Capital Plan
Information Tech. & Communications	\$ 72,300	\$ 60,300	\$ (12,000)	1.650.411	Computer Services	Decrease
Animal Control	\$ 10,000	\$ 6,000	\$ (4,000)	1.3510.400	Animal Control	Decrease
Transfer Station	\$ 240,000	\$ 200,000	\$ (40,000)	1.8180.449	Dump Fees-Organic Waste	Decrease
TOTAL EXPENDITURE REDUCTIONS			\$ (170,920)			
EXPENDITURE ADDITIONS	-					
Justice Court	\$ 658,655	\$ 683,655	\$ 25,000	1.1110.100	Personnel Services	Add New Judge
Justice Court	\$ 13,455	\$ 26,455	\$ 13,000	1.1110.111	Personnel - P/T	Add New Intermediate Clerk
Justice Court	\$ 178,500	\$ 200,000	\$ 21,500	1.1110.491	Ticket Collection Charges	Increase
Law	\$ 84,000	\$ 106,000	\$ 22,000	1.1420.493	Prosecutorial Services	Increase - due to new judge
Engineering	\$ -	\$ 120,000	\$ 120,000	1.1440.100	Personnel Services	Add New Engineer
Taxes-Village Property	\$ 119,000	\$ 122,000	\$ 3,000	1.1950.479	Taxes-Village Property	Increase in tax rates for School/Town/Cnty
Contingent Account	\$ 276,897	\$ 300,000	\$ 23,103	1.1990.400	Contingency Account	Increase
Police	\$ 6,468,812	\$ 6,579,984	\$ 111,172	1.3120.100	Personnel Services	Add 2 New Police Officers
Police Civilian Personnel	\$ 90,000	\$ 98,000	\$ 8,000	1.3127.112	School Crossing Guards	Rate increase
Parks	\$ 75,000	\$ 125,000	\$ 50,000	1.7110.108	Seasonal P/T	Increase
Marina	\$ -	\$ 10,000	\$ 10,000	1.7230.108	Seasonal P/T	Add New Harbor Master
Library	\$ 983,143	\$ 990,000	\$ 6,857	1.7410.400	Library Contract	Add Library Audit Fee
Commissions	\$ 1,000	\$ 1,500	\$ 500	1.8010.400	Contractual	Beautification Expenditures

Planning & Development	\$	-	\$	24,000	\$	24,000	1.8020.400	Contractual	Add-Grant Writer
Refuse & Recycling	\$	50,000	\$	100,000	\$	50,000	1.8160.108	Personnel - Seasonal	Increase

TOTAL EXPENDITURE ADDITIONS \$ **488,132**

REVENUE REDUCTIONS

Green Waste Tip Fees		428000		380000	\$	(48,000)	1.1.2132	DECREASE-BUDGET WORKSHOP	DECREASE \$78,000, INCREASE \$30,000
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TOTAL REVENUE REDUCTIONS \$ **(48,000)**

REVENUE ADDITIONS

EXPLANATION

Special Assessment	\$	-	\$	30,070	\$	30,070	1.1.1030	INCREASE-169 FAIRVIEW DEMOL
Sales Tax Revenue	\$	4,260,000	\$	4,310,000	\$	50,000	1.1.1120	INCREASE - BUDGET WORKSHOP
Fire Inspection Fees	\$	175,000	\$	185,000	\$	10,000	1.1.1540	INCREASE - BUDGET WORKSHOP
Safety Inspection/Occupancy	\$	48,000	\$	53,000	\$	5,000	1.1.1563	INCREASE - BUDGET WORKSHOP
Parking Meter Fees	\$	1,414,600	\$	1,434,600	\$	20,000	1.1.1740	INCREASE IN METER BAGS FEES
Day Camp Fees	\$	95,000	\$	105,000	\$	10,000	1.1.2008	INCREASE - BUDGET WORKSHOP
Permits/Sidewalks Obstruction	\$	40,000	\$	50,000	\$	10,000	1.1.2594	INCREASE - BUDGET WORKSHOP
Permits/Street Openings	\$	50,000	\$	60,000	\$	10,000	1.1.2596	INCREASE - BUDGET WORKSHOP
Fines Fees & Forfeited Bail	\$	2,300,000	\$	2,550,000	\$	250,000	1.1.2610	INCREASE IN PARKING FINES
Appropriated W.C. Reserves	\$	50,000	\$	150,000	\$	100,000	1.1.4996	INCREASE - BUDGET WORKSHOP
Engineering Fees	\$	-	\$	50,000	\$	50,000		Added - New Fees

TOTAL REVENUE INCREASE \$ **545,070**

NET BUDGET ADJUSTMENTS

EXPENDITURE CHANGE	\$	317,212	INCREASE	\$	38,913,621
REVENUE CHANGE	\$	(497,070)	INCREASE		
TOTAL BUDGET ADJUSTMENT	\$	(179,858)	*		

ESTABLISHING A SEWER RENT RATE

FOR FY 2015-2016

On motion of TRUSTEE _____, seconded by TRUSTEE _____, the following resolution was adopted by the Board of Trustees of the Village of Port Chester, New York:

WHEREAS, Article 14-F of the New York General Municipal Law authorizes municipalities to establish a system of user fees, or sewer rents; and

WHEREAS, in the exercise of such statutory authority, the Board has adopted a local law establishing a system of sewer rents using water consumption as a basis for calculating same; and

WHEREAS, the Village Manager has provided the proposed sewer rent rate for FY 2015-2016 to the Board of Trustees, that being \$1.379169/CCF of water consumption; and

WHEREAS, as required by law, the Board has conducted a public hearing on April 13, 2015 wherein all interested parties were given an opportunity to be heard. Now, therefore, be it

RESOLVED, that the Board of Trustees hereby establishes the sewer rent rate for FY 2015-2016 at \$1.379169/CCF of water consumption.

Approved as to Form:

Anthony M. Cerreto, Village Attorney

ROLL CALL

AYES:

NOES:

ABSENT:

DATE:

**PUBLIC COMMENTS
AND
BOARD COMMENTS**